

NOTICE OF IOM3 ANNUAL GENERAL MEETING

Notice is hereby given that in accordance with the bye-laws, the Annual General Meeting of the Institute of Materials, Minerals and Mining will be held on 10 July 2018 at 297 Euston Road, London NW1 3AD. Lunch will be available from 1pm and the AGM will commence at 2pm.

THE AGENDA IS AS FOLLOWS:

1. Welcome and introduction by the President.
2. Approval of the minutes of the Annual General Meeting held on 11 July 2017.
3. A presentation by the President and the Treasurer about progress in 2017 and future plans will be followed by a question and answer session on matters arising from the presentation, the Annual Report and Financial Statements for 2017, and any other areas of the Institute. Members are encouraged to submit their questions in advance, in writing (see box below for contact details).
4. Approval of the Annual Report and Financial Statements of the Institute for the year ended 31 December 2017.
5. Report of the appointment of officers and the election of Council members.
6. Re-appointment of RSM UK AUDIT LLP (formerly Baker Tilly UK Audit LLP) as auditor to the Institute.
7. Any other business.

By order of the Council
Dr B A Rickinson
Chief Executive
6 May 2018

NOTES

1. All members of the Institute may attend the Annual General Meeting.
2. Corporate members (Honorary Fellows, Fellows, Professional Members, Members, Associate Members and Technician Members) may vote on all matters.
3. Members eligible to vote may appoint a proxy to vote on their behalf using the instrument of proxy set out above, right. Please read the instructions carefully.

2017 Annual Report and Financial Statements are available to download from 1 June at www.iom3.org/annual-reviews. Hard copies of the Annual Report will also be available at the AGM.

Please advise us in writing by 29 June 2018 if you will be attending the AGM and of any questions you wish to raise. Send any correspondence to AGM@iom3.org or AGM arrangements, IOM3, 297 Euston Road, London NW1 3AD.

INSTRUMENT APPOINTING A PROXY

_____,

(PLEASE USE CAPITALS)

being a member of the Institute of Materials, Minerals and Mining, hereby appoint the Chairman of the Meeting, or failing whom (name in full)

_____,

who is a corporate member of the said Institute, as my proxy to vote for me on my behalf at the Annual General Meeting of the said Institute to be held on 10 July 2018 and at any adjournment thereof. The form is to be used in respect of the resolution below mentioned as follows:

AGENDA ITEM

4. Approval of the Annual Report and Financial Statements of the Institute for the year ended 31 December 2017 (copy available at www.iom3.org/annual-reviews)

FOR AGAINST

6. To re-appoint RSM UK AUDIT LLP (formerly Baker Tilly UK Audit LLP) as auditor.

FOR AGAINST

Please tick the appropriate box for each resolution. Unless otherwise instructed, the proxy will vote as he or she thinks fit.

Signed

this _____ day of _____ 2018

INSTRUCTIONS

1. All corporate members (Honorary Fellows, Fellows, Professional Members, Members, Associate Members and Technician Members) may appoint another corporate member as a proxy to vote on their behalf at the Annual General Meeting
2. The instrument of proxy allows for the appointment as a proxy of either the Chairman of the Meeting (usually the President) or a corporate member who is expected to attend the meeting. The full name of the proxy should be clearly printed
3. If you attend the Annual General Meeting in person and vote, your proxy's vote will not be allowed
4. If you do not wish to appoint the Chairman of the Meeting as your proxy, delete the words 'the Chairman of the Meeting or failing whom' on the proxy form and insert the full name of your chosen proxy in the space provided.
5. The instrument of proxy must be returned to arrive at the Institute no later than 10am on 29 June 2018
This form may be faxed to: +44 (0)20 7387 0766, emailed to agm@iom3.org or posted to AGM arrangements, IOM3 297 Euston Road, London NW1 3AD