Role Description – Awards Committee Member

The Awards Committee oversees the operation of the Institute’s Awards & Prizes and is responsible for making recommendations to the Executive Board accordingly.

Objectives
- The application and upholding of IOM3 Awards and Prizes’ standards.
- The delivery of services of the Awards Committee.

Main Duties
- To judge the IOM3 Awards & Prizes.
- To check and endorse/reject the recommendations of IOM3 Boards, Committees and Technical Communities for all other, Premier, Special and Publication Awards.
- To oversee the operation of scholarships, bursaries and grants panel.
- To oversee the operation of the Education and Technician Awards.
- To make nominations for Institute Honorary Fellows.
- To make nominations for Royal Academy of Engineering Honorary Fellows.
- To make nominations for the Society of the Environment Honorary Fellows.
- To make nominations for National Honours.
- To make nominations for any other compatible awards and honours as required.
- To advise Trustees on any requests for changes to the criteria of any award or proposals for new awards.

Time commitment
- Attendance of one physical Awards Committee meeting usually held in February/March. Any other business will be conducted by email or other suitable virtual means.

Person specification
Successful applicants:
- Should normally be Fellows of the Institute or otherwise be able to demonstrate significant relevant experience of the areas of the Institute’s interests.
- Must be able to commit the necessary time (a half-day meeting and a day preparation a year, plus possibly small amounts of time to respond to emails, etc).
- Collectively will be selected to represent the diverse nature of the Institute’s membership in all its senses
- Cannot be members of any of the IOM3 main boards.

Two appointments will be made for an initial term of two years, with reappointment for a final four-year term an option. The other two appointments will be for a single four-year term.

The Committee has five other members:
- The President (who Chairs the Committee)

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1 Executive Board, IOM Communications Board/Commercial Activities Board, Members’ Board, Professional Standards and Development Board, Technology Communities Board

June 2020
• The Senior Vice-President
• The Immediate Past President
• A representative elected by the Advisory Council
• The Chief Executive.

This role is unremunerated. All reasonable travel expenses are reimbursed.