

**Coventry and Warwickshire Materials Society**  
**AGM, Jun 20<sup>th</sup> 2022**

**Agenda**

1. Welcome
2. Apologies
3. Introductions
4. Minutes of 2021 AGM
5. Chair's report on the 2021/2022 season
6. Treasurer's Financial report
7. Committee's recommendation for amendment to constitution
  - i. Vote on alternatives for donation of funds in case of dissolution (article 13) - most popular alternative to be adopted for vote
  - ii. Vote on acceptance of amended constitution - simple majority required
8. Election of Officers and Committee: Chair, Secretary; Treasurer; Student & Early Career Members' Rep; Committee Members
9. Discussion of programme for 2022/ 2023
10. A.O.B.

**Minutes**

Item		Action
1	<p><b>Welcome</b></p> <p>The AGM was hybrid, the in-person event being hosted by Tara Schilling at the University of Warwick and others participating on-line. All were welcomed to the meeting by Tara and by Sarah Connolly, CWMS Chair.</p>	
2	<p><b>Apologies</b></p> <p>Apologies had been received from two committee members: Bartosz Polomski and Ben Dempster, both unable to attend due to work commitments. Both had confirmed their willingness to continue their roles on the committee.</p>	
3	<p><b>Introductions</b></p> <p>The 2020/21 committee members were introduced or listed:            Chair: Sarah Connolly            Treasurer: Rob Crow            Secretary: Rod Vanstone            Student &amp; Early Career Members' Rep: Bart Polomski            Committee members: Tara Schilling; Ben Dempster; Jen Unsworth; Sreedharma Sarma (who had resigned earlier in 2022); Digvijay Thakur; Sarah Boad; Mingwen Bai, Kashif Khan, Adedayo Babtunde.</p>	
4	<p><b>Minutes of 2021 AGM</b></p> <p>The minutes had been distributed to all meeting participants in advance of the meeting. Rod reported that all actions defined in the minutes had been completed and they were accepted without amendment.</p>	
5	<p><b>Chair's report on the 2021/2022 season</b></p> <p>The Chair made a report summarised below:</p>	

<p>The past year, the second of my term as chair has been a very interesting one. The world has started to return to some form of normality, and the world of events is changing. Now all events providers are having to be really clear on their USP, as the general public and workforces are being much more selective with their time.</p> <p>Firstly, I would like to thank the committee members for being resilient, resourceful and adaptable throughout the year. A special thanks goes to my officers, to Rod, Rob, Bart thank you for all you do behind the scenes, and to Sarah and Tara for all of the support you have provided over the last 2 years.</p> <p>With never-ending uncertainty over when in-person events would become the norm, how to adapt to hybrid working, and how to ensure those in both the physical and the virtual rooms felt welcome is something we have all been working hard on.</p> <p>I'm pleased to say, we were able to run 7 technical events this year.</p> <p>We started the year celebrating the IOM3 theme of the year: sustainability. Yours truly talked through my day job, supporting the foundation industries to become more sustainable, as the key to unlocking NetZero through our manufacturing supply chains.</p> <p>We then heard from Francisco Martin-Martinez from Swansea University on his principles and tools used in multi-scale modelling, and the application to improved materials for the future, including in battery materials.</p> <p>In November, we ran a very successful early career event, where we invited speakers with careers in Academia, Industry and IP Protection, all incredibly relevant to those studying Materials and Engineering Degrees. We had a great discussion from this event, and engaged with large volumes of research students. This is definitely something we'll be looking to repeat in the future, and something a potential new Early Careers Rep may look to build upon?</p> <p>In December, we ran our annual winter quiz, again this year by zoom. I'm always impressed with Tara's question master skills and a great evening was had by all.</p> <p>We kicked off the new year returning to our Sustainability theme, with Emma Wilcox providing an insight into the Society of the Environment, how IOM3 members can get involved, and the IOM3 Sustainable Development Group.</p> <p>February saw the return of our young persons lecture competition. This is an amazing opportunity for students and early career professionals to give a talk on any topic of interest and be in with a chance to win a cash prize and continue on to the regional finals. Emma Atkins did an amazing job of this – describing the use of mycelium as a bio-based material for packaging and other applications. This combined her love of nature with advanced materials and</p>	
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<p>gave real passion to her talk.</p> <p>March saw the return of in-person events with the reschedule of our long awaited visit to Westmoreland Mechanical Testing and Research. We had a great tour of the labs, insight into current programmes and discussions around the possibilities for high temperature testing. If anyone has any bucket list ideas for facilities they would like to visit, or could offer a visit to the CWMS community, these are great additions to the calendar for the year and really get people talking.</p> <p>Finally in April, we had Neil Glover, current President of IOM3 describe the Materials challenges for sustainable aerospace, looking at alternative fuels, fuel efficiency, materials recycling and scarcity, and the move to electric / hybrid power trains and the materials challenges that accompany this.</p> <p>On a personal note, I would like to thank Mingwen from the University of Coventry, who joined the committee only this time last year, but has made a huge contribution over this time. This has led to Coventry University making significant contributions to the society, alongside the consistent support from the University of Warwick. We now have two high quality facilities for our events, which makes hybrid events a reality. We hope to continue to alternate between the two sites across the year.</p> <p>Other achievements to celebrate across the year – we continue to support Academic achievement through the awarding of our Susan Panteny award for awarded to the student producing the best project on a polymer topic for an accredited degree. We provide IOM3 membership for active student members of the local society, and sponsor wider events such as STEM, LGBTQ &amp; You in February.</p>	
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	<ol style="list-style-type: none"> <li>1. to IOM3 with the expressed wish that the funds be used to support other local societies: 2 votes</li> <li>2. to another local society: 2 votes</li> <li>3. to the IOM3 Members' Benevolent Trust: 3 votes</li> <li>4. to a charitable body to be decided at the final Special General Meeting: 4 votes</li> </ol> <p>Option 4 was therefore adopted for the following vote.</p> <p>A vote was then taken on the adoption of the amended constitution with the amendment to regulation 6 noted above and the donation of funds according to Option 4. There were 13 votes for adoption and none against.</p> <p>The draft constitution will therefore be amended in line with these votes and then come into effect after signature by the Chair and Secretary.</p>	Chair, Secretary
8	<p><b>Election of Officers and Committee: Chair, Secretary; Treasurer; Student &amp; Early Career Members' Rep; Committee Members</b></p> <p>The following confirmed their willingness to serve or had done so prior to the AGM and were duly elected:</p> <ul style="list-style-type: none"> <li>• Chair: Sarah Connolly</li> <li>• Secretary: Rod Vanstone</li> <li>• Treasurer: Rob Crow</li> <li>• Student &amp; Early Career Members' Rep: Bart Polomski</li> <li>• Committee members: Tara Schilling; Ben Dempster; Digvijay Thakur; Sarah Boad. Although he had registered for the meeting, Mingwen Bai did not attend. Nonetheless he was also elected subject to confirmation of his willingness to serve on the committee, which he did prior to the preparation of these minutes.</li> </ul> <p>The Chair is elected for a period of two years, other officers and committee members are elected annually.</p>	
9	<p><b>Discussion of programme for 2022 / 2023</b></p> <p>The Chair invited all participants to make suggestions for the programme: "We do our best to put together a programme which suits all of our members but we can't do that without your help. Any topics, any tour locations, we'll always listen and do our best to accommodate."</p>	
10	<p><b>AOB</b></p> <p>No further points were raised.</p>	