

## ROOM LAYOUTS, CAPACITIES AND RATES 2009

### GROUND FLOOR:

#### Bessemer Room

Style	Capacity	Dimensions	All Day	Half Day	Evening
Boardroom	20-22	49 sq. metres	£240	£165	£375
Dinner	20				

#### Davy Room

Style	Capacity	Dimensions	All Day	Half Day	Evening
Boardroom	24	49 sq. metres	£250	£170	£375
Theatre	40				
Cabaret	25				

#### Curzon

Style	Capacity	Dimensions	All Day	Half Day	Evening
Boardroom	14	30 sq. metres	£200	£130	£375

#### Rosenhain

Style	Capacity	Dimensions	All Day	Half Day	Evening
Boardroom	14	30 sq. metres	£200	£130	£375

### LOWER MEZZANINE:

#### Mellor

Style	Capacity	Dimensions	All Day	Half Day	Evening
Boardroom	16	35 sq. metres	£200	£130	£375

### FIRST FLOOR:

#### Council Room

Style	Capacity	Dimensions	All Day	Half Day	Evening
Theatre	110	102 sq. metres	£525	£300	£485
Horseshoe/Boardroom	45 (with AV)				
Boardroom	50 (with no AV)				
Classroom / Cabaret	50 / 48 round tables				
Dinner	86				
Reception	120				

#### Library

Style	Capacity	Dimensions	All Day	Half Day	Evening
Theatre	70	85 sq. metres	£470	£280	£485
Horseshoe/Boardroom	30				
Classroom / Cabaret	38				
Dinner	60				
Reception	90				

### LOWER GROUND FLOOR:

#### Members' Business Centre

The Members' area is open daily from 8.30am-5.45pm and offers access to computer facilities, fax and telephone.

**All Day constitutes 09.00 – 17.30, (Half Day 09.00 – 13.00, 14.00 – 17.30). Evening 17.30 – 21.30.**

**The evening hire rate includes overtime for 2 members of staff until 21.30.**

**After this time a further surcharge of £175/hour is added. All costs are plus VAT.**

**To make a booking or to arrange a visit to view our facilities contact Julie Williams on 020 7451 7353.**