

ROOM LAYOUTS, CAPACITIES AND RATES 2008

GROUND FLOOR:

Bessemer Room

Style	Capacity	Dimensions	All Day	Half Day	Evening
Boardroom	20-22	49 sq. metres	£230	£155	£355
Dinner	20				

Davy Room

Style	Capacity	Dimensions	All Day	Half Day	Evening
Boardroom	24	49 sq. metres	£240	£160	£355
Theatre	40				
Cabaret	25				

Curzon

Style	Capacity	Dimensions	All Day	Half Day	Evening
Boardroom	14	30 sq. metres	£195	£125	£355

Rosenhain

Style	Capacity	Dimensions	All Day	Half Day	Evening
Boardroom	14	30 sq. metres	£195	£125	£355

LOWER MEZZANINE:

Mellor

Style	Capacity	Dimensions	All Day	Half Day	Evening
Boardroom	16	35 sq. metres	£195	£125	£355

FIRST FLOOR:

Council Room

Style	Capacity	Dimensions	All Day	Half Day	Evening
Theatre	110	102 sq. metres	£500	£285	£460
Horseshoe/Boardroom	45 (with AV)				
Boardroom	50 (with no AV)				
Classroom / Cabaret	50 / 48 round tables				
Dinner	86				
Reception	120				

Library

Style	Capacity	Dimensions	All Day	Half Day	Evening
Theatre	70				
Horseshoe/Boardroom	30				
Classroom / Cabaret	38				
Dinner	60	85 sq. metres	£450	£265	£460
Reception	90				

LOWER GROUND FLOOR:

Members' Business Centre

The Members' area is open daily from 8.30am-5.45pm and offers access to computer facilities, fax and telephone.

All Day constitutes 09.00 – 17.30, (Half Day 09.00 – 13.00, 14.00 – 17.30). Evening 17.30 – 21.30.

The evening hire rate includes overtime for 2 members of staff until 21.30.

After this time a further surcharge of £175/hour is added. All costs are plus VAT.

To make a booking or to arrange a visit to view our facilities contact Julie Williams on 020 7451 7353.